

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF:

DEER CREEK WATER DISTRICT

HELD: THURSDAY, APRIL 13, 2023

CALL TO ORDER:

The regular meeting of the Board of Directors of the Deer Creek Water District, Elbert County, Colorado was called to order on the day shown above by Lyle Penner in accordance with the laws of the State of Colorado. The following Directors were present and acting:

Lyle Penner	President
Kevin Kirkwood	Vice President
Jean King	Treasurer
David Lunka	Director
Nicholas Linch	Director

Also present was:

Marcos Pacheco, Community Resource Services of Colorado, LLC
Mary Collins, ORC Water Professionals
Gary McIntyre, Resident
Frank Warren, Resident

CALL TO ORDER:

A quorum of the Board was present, and the meeting was called to order at 6:30 p.m.

DISCLOSURE AND POTENTIAL CONFLICTS OF INTEREST:

There were none.

APPROVE AGENDA:

Upon motion by Director Kirkwood and seconded by Director Lunka, and unanimously carried, the agenda was approved as presented.

MEETING MINUTES:

Upon motion by Director Linch and seconded by Director Penner and unanimously carried, the minutes of the January 12, 2023, and February 13, 2023, were approved as presented.

PUBLIC COMMENT:

Mr. Frank Warren – addressed the Board and is interested in serving on the Board. Feels it is important to be involved, has science background and a Colorado native.

MANAGER ITEMS:

Election and Vacancy Update:

Director Kirkwood presented a gift to each of the Directors leaving the Board and to Gary McIntyre for their contributions. Several

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members noted their appreciation for the contributions to the District. Mr. Pacheco updated the Board on snow plowing options for the upcoming snow season. He also noted that All American Propane will begin visiting the generator quarterly to insure it is full. Finally, Mr. Pacheco reported that CRS has applied for Congressional Funding to assist in upgrading the meter system to cellular. Discussion regarding the cellular installation and timing and the plan on how to move forward with the cellular installation transponder was discussed in depth.

OPERATIONS & MAINTENANCE MATTERS:

Water System Reported Presented by ORC and CORE Industries Update:

Ms. Collins presented the report on the water system as a whole. Ms. Collins recommended the District evaluate the possibility of looking at another contractor to help with the well pumps. The Board asked several questions of Mary relating to different aspects of the system and discussed various ideas on how to move forward.

Corrosion Control –

Mr. Pacheco forwarded a recent report to the Board, extensive discussion ensued about the potential cost of the mitigation.

Ms. Collins requested advice on how to notify CRS and homeowners if needed on water leaks. After discussion, Ms. Collins will email Ms. Bilek at CRS and if the leak is significant will also help notify the homeowner.

Discussion on the Districts meter pits and the various issues which include some being undersized and will not accommodate a new meter.

Discussion on the installation and go-live with the cellular transponders. CRS will talk with Neptune about obtaining and integrating the software.

CRS will contact ANKMAR to service the garage door downstairs at the plant. It will not close. Will need to coordinate this service call with Ms. Mary Collins of ORC.

FINANCIAL MATTERS:

Ratify and Approve Payment of Claims: Upon motion by Director Lunka and second by Director Penner, and upon vote, the Board unanimously ratified the claims listed.

Upon motion by Director Lunka and second by Director Penner, and upon vote, the Board unanimously approved the current claims.

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Consider Cash Position and Unaudited Financial Statements:

Mr. Pacheco presented the financials. After discussion and upon motion by Director Lunka and second by Director Penner, and upon vote, the Board unanimously accepts the unaudited financial statements as presented.

Ratify the 2022 Audit Exemption: Upon motion by Director Kirkwood and second by Director Lunka, and upon vote, the Board unanimously ratified the 2022 Audit Exemption.

DIRECTOR MATTERS:

There was none.

LEGAL MATTERS:

There were none.

OTHER:


Emails – Email for Directors Lyle Penner and Dave Lunka will be deleted 30 days after May 2nd. During this time, all emails will be forwarded. Any emails received from the previous directors should be forwarded to current directors.

Mr. Pacheco conveyed information on customers and fines. Director Kirkwood is having fiber optic installed at the maintenance building. Installation costs have been waived.

ADJOURNMENT:

There being no further business to come before the Board, upon motion by director Penner and second by Director Lunka, and upon vote taken, the meeting was adjourned at 7.42 P.M. by unanimous vote.

Respectfully Submitted,



Secretary for the Meeting